



Medical Clinic Triples Efficiencies with Sharp MFPs and Drive | Image

A busy medical office in Florida needed an efficient way to scan and tag its patient records to the correct folders so that they would be easily searchable. With Drive | Image™ integrated with Sharp document systems, the office was able to greatly enhance its productivity.

Business Environment Challenges

A busy medical clinic in the state of Florida needed to find a better way to scan in and search multiple patient records. Approximately two hours before the end of each business day, the office would “batch scan” all of the records for the day. Most of the time, this amounted to scanning 100 to 300 pages at a time. Not only was it time consuming to scan in and tag each record, but each file had to be renamed and put in the appropriate folder as it came in. Once scanned, there was no way to pull up the records without going into each digital folder to look them up.

Technology Solutions

The medical clinic contacted Laser Rite Document Solutions in Tampa, FL for a solution. To make scanning easier, Laser Rite installed five Sharp MX-4141N multifunctional printers (MFPs) with pcProx® card readers from RF IDEas and deployed Drive | Image Document Capture software. The Sharp MFP’s native Scan2™ technology was a perfect solution to help streamline their daily batch scanning by scanning both sides of the document in a single pass. In addition, the Sharp OSA® development platform provided easy integration with Drive | Image to help the office become even more efficient. With Drive | Image, users could automatically remove any blank pages that were scanned in. Drive | Image was set up to allow users to scan directly to their home folders, tag files with the patient’s name, zone and time/date as well as scan to optical character recognition (OCR) so that the files would be searchable whenever users needed to pull up the files at a later date. Drive | Image was also integrated with their existing Active Directory® directory service enabling users to authenticate at the MFP and access their predefined scanned profiles, further optimizing document processing.

Industry

Medical

Organization

A Medical Clinic in Florida

Dealership

Laser Rite Document Solutions

Challenges

- Daily scanning, filing and tagging of multiple patient records took too long
- Searching for patient records was onerous and time consuming

Solutions

- Installed five Sharp MX-4141N MFPs
- Mounted RF IDEas pcProx® Card Readers to the MFPs
- Deployed Drive | Image

Results

- Productivity has more than tripled since implementation
- Simple and intuitive scanning, OCR and filing
- No additional touches needed, cutting down on errors
- Searching for patient records is quick and easy

Additionally pcProx Card Readers from RF IDEas were mounted on to the MFPs, enabling employees to use their ID card for authentication at the MFP without having to manually type in their network credentials.

Proven Results

Efficiencies have more than tripled since implementation! Medical clinic staff now only spend approximately 20 minutes to complete their end of the day scanning versus 1-1/2 hours previously.

“With the Sharp OSA-enabled MFPs using Drive | Image, the employees can literally throw 150 pages in the dual scan document feeders, OCR and scan them at the same time,” says Harrison Nix from Laser Rite Document Solutions.

Not only is the process much faster, but the right documents now go exactly where they need to go without additional human interaction that might produce errors. Instead of scrolling through 150 pages in order to find the right record, employees are also able to find the correct document within seconds just by searching for them by key word or name.



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